

IN THE SEVENTH JUDICIAL DISTRICT FOR THE STATE OF TENNESSEE
ANDERSON COUNTY - CHANCERY DIVISION - PROBATE SECTION

PETITION FOR SMALL ESTATE LIMITED LETTERS OF AUTHORITY
LETTERS OF ADMINISTRATION/LETTERS TESTAMENTARY

Your Personal Representative(s)/Administrator(s), _____
would respectfully show the court as follows: Please Print

The decedent _____, age _____, died on the ____ day of
_____, 20____ at _____ (address)

The permanent address of the decedent at the time of death was: _____
_____, TN _____ in _____ County, as evidenced by a
copy of the death certificate which is being filed with this Petition.

_____ The Decedent left no Will

_____ The Decedent left a Will dated _____, which does not require
administration by the Court, but is being recorded pursuant to T.C.A. § 30-4-103. **(ATTACH
ORIGINAL WILL.)**

The names of the attesting witnesses to the decedent's Will are:

The Petitioner(s) is/are not aware of any instrument revoking the document and the
Petitioner(s) believes the instrument is the decedent's Last Will and Testament.

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- Bond must be posted in the amount of \$_____.
 - Bond is excused:
 - Affiant is the sole heir or beneficiary of the decedent's estate.
 - Each person who is an heir or beneficiary of the decedent is an adult and has consented to waive the affiant's bond as evidenced by each's signed, acknowledged agreement to 'waive' bond which is filed along with this affidavit.
 - Affiant is a bank excused from bond by T.C.A. § 45-2-1005.
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The Decedent died owning an interest in business and/or personal property. List all personal property which includes cash, bank accounts, lock boxes, notes receivable, automobiles, stocks, bonds, life insurance or household furnishings, etc. **Do not list jointly owned property or life insurance that is payable directly to a beneficiary other than the estate.** This list should, however, include all life insurance policies payable to the Decedent's estate. The aggregate of the Decedent's estate must not exceed the aggregate statutory amount of \$50,000.00. The Decedent's personal property owned at death is as follows:

Items	Value	Location and Possession

An estimate of the fair market value of the estate, unless bond is waived by statute, is

\$_____

Total Value

Your Personal Representative(s)/Administrator(s) is/are willing to collect and preserve all assets of the estate, including the removal of any personal property from a property leased by the Decedent and cancellation of insurance policies that are no longer applicable due to the Decedent's death.

Your Personal Representative(s)/Administrator(s) acknowledge(s) that the decedent DID NOT have an interest in any real property on the date of death.

Your Personal Representative(s)/Administrator(s) acknowledge(s) liability to TennCare, if applicable, to the extent of the value of the personal property. (See attached letter from TennCare.)

Your Personal Representative(s)/Administrator(s) further acknowledge(s) that the affiant and the sureties, if any, will automatically be discharged on the first anniversary of the filing of the affidavit.

Your Personal Representative(s)/Administrator(s) further evidence(s) by signature hereto that, subject to penalty of perjury, the information contained herein is not false or misleading and the affiant is not prohibited from filing affidavit because of having been sentenced to imprisonment in a penitentiary as set forth in T.C.A. § 40-20-115 or otherwise. The Personal Representative(s)/Administrator(s) is/are aware of and mindful of all duties imposed upon him in T.C.A. § 30-4-101 et seq.

This _____ day of _____, 20_____.

Name and Age of Personal Representative(s)/Administrator(s)

Signature of Personal Representative(s)/Administrator(s) Relationship to Decedent: _____

Address

Telephone Number

Sworn to and subscribed before me on _____.

My Commission Expires: _____.

Notary Public

I, **HAROLD P. COUSINS, JR.** Clerk for the **CHANCERY** Court of ANDERSON County, Tennessee, certify that this is a court of record; that this is a true, full and correct copy of the Affidavit for Small Estate Limited Letter of Authority filed in this Court; that this Affidavit is still in full force and effect as of this date; and that the original of this Affidavit is on file in the office of the **CLERK AND MASTER** for **ANDERSON** County, Tennessee.

Date

Clerk or Deputy Probate Clerk

Legal Authority: TCA § 30-4-101 et seq.

9/11/2023

Note: Tennessee Code Annotated § 30-4-104 states that every person indebted to the decedent's estate, having possession of any personal property belonging to the estate, or acting as registrar or transfer agent of any shares of stock, bonds, notes, or other evidence of ownership, indebtedness, or right belonging to the decedent's estate must be furnished with a copy of the affidavit by the affiant, duly certified by the clerk of the court. Upon receipt of the copy of the affidavit and demand of the affiant, each person furnished with a copy of the affidavit **shall** pay, transfer, and deliver to the affiant: 1) all indebtedness owing by the recipient and other property in possession of or subject to registration or transfer by the recipient.

IN THE SEVENTH JUDICIAL DISTRICT FOR THE STATE OF TENNESSEE
ANDERSON COUNTY - CHANCERY DIVISION - PROBATE SECTION

The Estate Of: _____ Docket Number: _____

LIMITED LETTERS OF ADMINISTRATION

LIMITED LETTERS OF TESTAMENTARY

Pursuant to T.C.A. 30-4-101, et seq.

Whereas, it appearing that the above-named deceased person left property and debts subject to administration pursuant to the above-referenced statutory provisions and is hereby authorized to serve in the limited role of Personal Representative/Administrator.

As such, Limited Letters of Administration/Letter Testamentary of a Small Estate are hereby issued to the above named individual being now therefore empowered to collect and preserve all assets of the estate, remove any personal property from a property leased by the decedent, and cancel any insurance policies no longer applicable due to the decedent's death. Said assets are limited to those itemized in the Petition, a copy of which is attached hereto. The total value of decedent's property shall not exceed \$50,000.

There is no real property at issue in this matter, and this limited letter in no way gives any authority to the Personal Representative/Administrator to handle any real estate matters of the decedent.

Entered this ____ day of _____, 20_____.

HAROLD P. COUSINS, JR.
CLERK AND MASTER

I swear that all statements in the Small Estate documents I have executed and provided are true and accurate; I do solemnly swear or affirm that I will faithfully and honestly discharge the duties imposed upon me and as required by law.

PERSONAL REPRESENTATIVE/ADMINISTRATOR

I, as Clerk, certify that these Letters are in full force and effect as of this date of issuance.

DATE

HAROLD P. COUSINS, JR.
CLERK AND MASTER